

2nd Annual Houston Area Model Train Show Vendor/Table Sales Application

Nov. 16-17, 2024 Knights of Columbus Hall 2320 Hatfield Rd. Pearland, Texas 77581

You can also pay online at <http://houstontrak.org/show>

To avoid processing delay, complete all sections and **PLEASE PRINT LEGIBLY!**

See "Terms & Conditions" on Page 2 for important information.

We reserve the right to decline space to any vendor deemed inappropriate for the show.

Your Contact Information:

Vendor Legal Name: _____

DBA (if applicable): _____

Mailing Address: _____

City/State/Postal Code: _____

Email Address: _____

Telephone: _____

Describe merchandise to be sold or exhibited: _____

Select Vendor Type:

- Commercial, Retail or Private Individual Table Sales
- Non-Selling Commercial Vendor (manufacturers, publishers, distributors, etc.)

Select Table Quantity and Electrical Requirement::

Total

Standard 6' x 30" vendor tables _____ x \$35 each \$ _____

Electricity (limited availability - single plug connection) _____ x \$10 \$ _____

Two chairs included with each registration

Badges/wrist bands required for admission: number required _____ x no charge (up to 4)

TOTAL DUE \$ _____

Payment Required with Application: Send check or money order payable to Houston Area T-TRAK Association to:

**Houston Area T-TRAK Assn
PO Box 270751
Houston TX 77277-0751**

To pay by credit or debit card, go to <http://houstontrak.org/show> or request a PayPal invoice by email to: info@houstontrak.org. Include all information requested above in your email. See "Terms & Conditions" on Page 2. For more information, call Tom Marsh at 281-468-3276.

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Terms and Conditions

1.a. Sponsors: The Houston Area Model Train Show is sponsored by Houston Area T-TRAK Association, Inc. (HATTA) a nonprofit Texas corporation.

b. HATTA can be contacted by email at info@houstontrak.org.

2.a. Vendors: By submitting this application or registering electronically via PayPal or other means, vendor agrees to hold harmless HATTA and other sponsors and organizers of the Houston Area Model Train Show for any and all actions, damage or losses that may occur involving the show. Vendor agrees to abide by these Terms and Conditions and to take full responsibility for the safe and tasteful conduct of its representatives while in attendance at the show.

b. HATTA reserves the right to allow or disallow any particular vendor from participating in the show. Vendors are expected to offer train-related items at the Houston Area Model Train Show.

c. Requests for refund of vendor fees will be considered on a case-by-case basis. No refunds will be given after Nov. 1, 2024.

d. Vendors agree to keep their exhibits within the boundaries of the space allocated, and not to encroach on space designated for other vendors, exhibitors, exits or movement of patrons throughout the show.

e. Each vendor representative will be provided an official badge and/or wristband, which must be worn at all times and will be required to enter the exhibit hall.

f. Each vendor agrees to comply with state law regarding Texas sales tax, and will collect and remit such tax in a legal manner if required.

3.a. Show Venue, Hours, Setup and Tear Down: The venue is the Knights of Columbus Hall, 2320 Hatfield Rd., Pearland, Texas 77581. The show is open to the public from 10 a.m. to 5 p.m. on Saturday, Nov. 16, and from 10 a.m. to 4 p.m. on Sunday, Nov. 17, 2023. Vendors and exhibitors are expected to be fully set up and manning their space for the full duration of the public show on both days.

b. Setup hours are 1 p.m. to 9 p.m. on Friday, Nov. 15, and 7 a.m. to 10 a.m. on Saturday, Nov. 16.

c. Teardown hours are 4 p.m. to 7 p.m. on Sunday, Nov. 17.

4.a. Parking and Security: Exhibitor and Vendor parking for vehicles and trailers will be available at no charge on Friday, Saturday and Sunday. Free visitor parking will be available Saturday and Sunday.

b. HATTA and the Knights of Columbus Hall take no responsibility for loss or damage at any time to any property in the exhibit hall and/or in the parking lots or other areas associated with the hall.

c. Show security will be provided by HATTA volunteers during setup and the public show. The exhibition hall will be secured outside setup and public show hours. No special security will be provided on the property outside setup and public show hours.

TO REQUEST ADDITIONAL INFORMATION: email info@houstontrak.org